



National Consortium of Breast Centers
Breast Health Navigator Certification Programs

Certification Annual Renewal Requirements

By

National Consortium of Breast
Centers Certification Board



National Consortium of Breast Centers Breast Health Navigator Certification Programs

Professionals renewing their BHCN certification are expected to maintain their valid license, provide updates regarding contact information, participate in 4 general/tumor board CEU's and participate in 4 navigation, course specific CEU's.

Required for Active and Inactive Certification

All applicants must be in good standing with their Respective licensure board in order to hold active or inactive certification. Documentation is required at time of renewal.

Membership

Active Certification comes with an NCBC Individual Membership that will renew with each Navigator Certification Renewal.

For Active Certifications only

Performance/Data: Complete the online Performance/Data Survey if required (based on needs of NCBC).

Completing the CEU Validation

Required information includes:

- Name of Conference: Identify the conference name, if the CEU was for a session which was part of a conference.
 - Conference/Session Host: The name of the organization/business hosting the conference or if the session is not part of a conference, the entity hosting the session.
 - Session/Course Title:
 - Approval Number:
 - Number of CEUs received:
 - Credentialing Body for CEU:
- For tumor board participation: written confirmation of participation from a supervisor or medical director, or, contact information for the supervisor or medical director

Renewal Fee

Identify and complete the required method of renewal fee payment of \$159.34 (includes a printed and mailed certificate).



National Consortium of Breast Centers Breast Health Navigator Certification Programs

Renewal Rationale

The purpose of the continuing education credits requirement is to ensure the Certified Breast Navigator continues to provide enhanced breast patient care, through the annual expansion his/her knowledge base of both general breast patient care and specifically in the care of patients they are/will be navigating. Completing eight hours of continuing education allows certificants to stay up to date with evolving knowledge, skills and competencies in the field of breast health navigation.

Requirements for active certification renewal includes a minimum of 8 contact hours from an approved provider specific to breast care or breast patient navigation.

General breast credits may include content that includes administration, personal growth, or general medical information. Breast care/breast cancer continuing education credits reflect information that a breast navigator may use in providing navigation support to patients. Content areas may include:

- Role of navigator across the continuum of breast care (screening, diagnosis, active treatment, survivorship and/or end-of-life care)
- Navigation role differences (clinically licensed and non-licensed professionals) and scope of practice
- Breast navigation program development, implementation, and metrics
- Breast health, breast cancer, cancer treatment and supportive care options
- Evidence-based guidelines for multidisciplinary breast health and breast cancer care
- Breast cancer prevention/risk reduction, health promotion, community outreach
- Breast cancer genetics
- Barriers to care (financial, practical, and social) and resources
- Physical, psychological, social, and spiritual impacts of breast cancer and its treatment on patients and families
- Communication skills, motivational interviewing, and shared decision making
- Patient advocacy; patient engagement/empowerment
- Sensitivity and awareness to a diverse patient population; health literacy and cultural competency
- Health care payment structure, billing/coding, and financing
- Time management, problem-solving and critical thinking
- Conflict resolution, stress management

Options for credit may also include vendor sponsored training or online credit organizations. Specific breast navigation credits reflect information that a breast navigator would utilize when navigating a breast care/cancer patient. This might include communicating and interacting with the patient, patient information flow, role of the navigator, fatigue and its management, cancer's impact on all family members, handling work related stress, anger/grief management, balancing



National Consortium of Breast Centers Breast Health Navigator Certification Programs

work and personal time, goal setting, Content is allowable from national or local breast health conferences, national or local navigation meetings or conferences, online sources, or role-specific organizations or meetings. Ideally, content that relates to any stage of breast care/cancer patient navigation is appropriate.

Up to 4 hours of breast tumor board (conference) may be used to fulfill these requirements.

Dates and times must be able to be verified by your supervisor or facility registrar.